

## **Minutes of the monthly meeting of Johnston Community Council held on 13<sup>th</sup> November 2017 in Johnston Institute.**

**Present:** Cllrs Spilsbury (vice-Chair), N. James, Jeffries (Chair), Rowlands, Jones, Young, Wilkins, Pratt, Morgan, Philpott; Peter Horton (Clerk).

**Apologies :** C'Ilr Warlow, F. James

### **8976 – Declarations of known Interests**

None.

### **8977 – Public Forum (ten minutes maximum)**

Mr. Phil Hart was in attendance. He commented on the good attendance at the Remembrance Day Service, and the welcome inclusion of the Welsh National Anthem. He also asked for an update on the situation with the bund-greening at Bolton Hill Quarry. The Clerk read the interim response from Planning Enforcement, which provided details of the actions taken to date, and indicated that the matter was still in hand. Mr. Hart suggested maybe trees should be planted alongside the bunds. Members agreed to support this suggestion (proposer C'Ilr N. James, seconder C'Ilr Spilsbury). C'Ilr Rowlands to put the idea to G.D. Harries at their forthcoming meeting.

### **8978 – Presentation of 'Johnston In Bloom' prizes**

The following were at the meeting to receive their prizes, and were congratulated by all present :

Jennifer Williams (24, Milford Road) – shield and £20 token for best large garden.

Mr. & Mrs. Ray & Joan Evans (44, Hillcroft) – shield and £20 token for best small garden (shield to be delivered to house once received from C'Ilr F. James).

Katherine Spurling (The Windsor Hotel) – shield and £20 token for best commercial premises.

The following runners-up were not in the meeting to receive their prizes, which would be delivered to them personally :

Brenda Bassett (1, Silverdale Close) - £10 token for runner-up in large garden category.

Helen Baker (9, Chestnut Tree Drive) - £10 token for runner-up in small garden category.

### **8979 – Approval of minutes of October 2017 monthly meeting**

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'Ilr Spilsbury, seconder C'Ilr Pratt).

## **Matters arising**

### **8980 – NISA Shop.**

C'Ilr Rowlands reported that progress was still awaited from P.C.C. regarding the white-lining issues.

### **8981 – Skatepark acoustic barrier.**

C'Ilr Rowlands was scheduled to attend a meeting the following day with officers of P.C.C. at which it was hoped that progress would be agreed on this and related issues such as the uncertainty over insurance cover.

### **8982 – New school, Langford Road.**

No change in current situation regarding road safety issues. These discussed in detail in Correspondence.

### **8983 – Road and pavement problems.**

In hand with C'Ilr Rowlands to arrange a site meeting with P.C.C.

### **8984 – Discussion of defibrillator provision.**

Members were informed that both defibrillators were now in situ. Thanks were offered to C'Ilr Pratt for carrying out this work. C'Ilr Pratt mentioned the need for a formal photograph with all the donors, for placing in the local press. He offered to make the arrangements for this to be done. C'Ilr N. James suggested that consideration should be given to obtaining further defibrillators, possibly up to four more. Members were in agreement with this, and agreed that it should be further discussed at future meetings, including in the budget discussion in January 2018. Mention of the matter to also be made on the Community web-page.

### **8985 – Boundary fenceline with Dawnus development.**

C'Ilr Rowlands had spoken to the company C.E.O., who had undertaken to pass it to one of the other directors for action / response. However, nothing further had been heard. C'Ilr Rowlands to inform the Clerk if nothing was heard very soon, in which case Clerk to send a formal letter to Dawnus regarding the matter.

### **8986 – Arrangements for Chairman's dinner.**

Members agreed to alter the date to either 8<sup>th</sup> or 9<sup>th</sup> December, depending on availability of The Vine, as George Grey would be unavailable on 2<sup>nd</sup> December. C'Ilr N. James to circulate menus to all Members. C'Ilr N. James had obtained the 'Freedom of the Village' certificate for presentation to George Grey. C'Ilr Spilsbury to arrange purchase of the book for Mr. Grey. Clerk to arrange to invite Anne Harvey to attend once the date had been confirmed by C'Ilr N. James.

### **8987 – Land behind Mike Howlin Motors.**

The Clerk had reported the fly-tipping to P.C.C., but there was no evidence that any clearance work had been undertaken. C’Ilr Rowlands to chase up with P.C.C. as necessary. C’Ilr N. James reiterated previous comments regarding the need for a good boundary fence between the lane and Glebelands.

### **8988 – Excessive weed growth around Village.**

C’Ilr Rowlands commented that a clear discussion on what would be required is needed, to facilitate progress on the matter. He also commented that, due to budget constraints, P.C.C. was cutting back on this kind of work.

Members agreed to seek a quotation from P.C.C. for the necessary weed-killing. Clerk to send a letter to P.C.C., requesting details of their plans for weed-killing in the Village during 2018, and raising concerns over the inadequacy of the work carried out in 2017. This to be followed up by a further letter requesting a quotation to cover the necessary work in the remaining residential areas of the Village.

In addition to the above, Clerk to contact the Probation Service to ask them if they could undertake weed-killing, possibly on a shared-cost basis. C’Ilr Rowlands suggested forming a sub-committee to co-ordinate this matter, but this suggestion was not taken up by Members.

### **8989 - Discussion of possible seating provision outside NISA shop / bus shelter provision in Village.**

C’Ilr N. James commented that bus shelter / seating provision was needed in the centre of the Village, and may now be possible, following the installation of the bollards outside the NISA shop. This led to a separate discussion of the possible change in school catchment areas for the Village. Members were informed that, if the Village was placed within the Milford catchment area, around 90% of the secondary school children within the Village would be ineligible for free bus passes, as they would fall within the three mile radius area. C’Ilr Rowlands had been assured by P.C.C. that this matter had been passed to the Highways Department for detailed consideration. C’Ilr Jones reported having been approached by many parents over this issue, and commented that there seemed to be much confusion, and lack of definitive information.

Members agreed that C’Ilr Rowlands should continue to monitor the issue of the catchment areas and associated matters. C’Ilr Rowlands to approach Darren Thomas in P.C.C. to re-visit the issue of a bus shelter for the centre of the Village. Clerk to send a letter to P.C.C. along similar lines to support C’Ilr Rowland’s approach (proposer C’Ilr N. James, seconder C’Ilr Jones).

**8990 - Discussion of possible formal signage provision for businesses around railway bridge**

C'Ilr Rowlands to ask the owner to consider moving the existing sign to a more visible location. Pending this request, no action to be taken to request any planning enforcement action against the existing illegal signage around the railway bridge.

**8991 - Discussion of Community Risk Assessment**

C'Ilr N. James reported that the risk assessment was basically complete, with just minor work to be completed. He mentioned issues that needed closer attention in connection with (a) the drop-off behind the bus shelter on St. Peter's Road, and (b) the pond area off Cunnigar Lane. Members were generally in agreement that the bus shelter issue was one for P.C.C. to address. C'Ilr Rowlands to approach P.C.C. to ask them to attend a meeting to address this and other Village issues, preferably in advance of the December meeting.

**8992 - Discussion of asset register**

Members were informed that a site visit had been carried out by C'Ilr N. James and the Clerk. Following this, the asset register was in the process of being updated by the Clerk.

**8993 - Discussion of responsibility for boundary fencing at Hayston View development**

Clerk to chase up a response from the developers regarding this matter. C'Ilr N. James mentioned separately that the P.C.C. Planning Enforcement section was investigating a possible breach of the planning consent because of the continued closure of the link footpath.

**8994 - Discussion of overhanging tree, Church Road.**

Clerk to chase up a response from P.C.C. on this matter.

**8995 – Tree-felling, Brookside.**

Matter still in hand with C'Ilr Rowlands.

**8996 - Bolton Hill Quarry fence.**

Prices were still awaited from G.D. Harries for fencing works. C'Ilr Rowlands to chase up with the quarry.

**8997 - Remembrance Day service.**

Members were very pleased with how the service had gone this year, and particularly thanked C'Ilr N. James for his input into making the service a success. Members mentioned the valuable contribution made

by the local Police in traffic management. C'llr Philpott to convey the Council's thanks at the forthcoming Community Police Liaison meeting. In addition, Clerk to thank them for the work carried out. The email address for this purpose was passed to the Clerk by C'llr Philpott. Members also noted the contribution of the members of the Milford Haven Junior Town Band at the service. Members agreed that a £50 cheque should be sent to the Milford Haven Junior Town Band, with a note to Bron. Parratt to distribute this as appropriate between the main participants in the service.

The above items were approved by Members (proposer C'llr Morgan, seconder C'llr Spilsbury).

C'llr N. James suggested that consideration should be given to re-printing the Remembrance Day orders of service, to include the Welsh national anthem. It was left that C'llr James would look into this in more detail, for further discussion at a future meeting.

#### **8998 - Double yellow lines, Langford Road junction.**

Members noted that the problem of illegal parking was still ongoing. C'llr Rowlands to raise the matter with P.C.C., with a request for them to concentrate on issuing tickets to vehicles parking illegally in this area.

#### **8999 - Accounts**

Members were informed that the matter of the unpaid invoice from the Village Institute to P.C.C. was still unresolved. However, this was not regarded as a matter for the Community Council at present. For the benefit of those Members not present the previous month, the arrangement agreed whereby the Clerk was now approved to co-sign cheques was mentioned. However, it was noted that all payments would still require two signatures, and be approved in Council.

#### **9000 - Discussion of possible cctv provision in playpark**

C'llr Rowlands was due to discuss this matter with P.C.C. officers the following day.

#### **9001 – non-functioning street lights, Langford Road.**

Members noted that this light was still non-functioning, along with a number of others in the Village. C'llr Rowlands to raise with P.C.C. during the forthcoming meeting.

#### **9002 - Telephone boxes in need of maintenance.**

The Clerk informed Members that this had been passed to B.T. for action.

### **9003 – Computer problems.**

Matter to be placed on January agenda, for possible purchase of a new one in conjunction with Burton and Rosemarket Community Councils.

### **Planning**

#### **9004 - Decision notices**

**17/0536/TF (Tree Surgery - Oakfield, 38, Church Road, JOHNSTON, Haverfordwest, SA62 3HE).** Members noted that the work was now complete.

### **Correspondence**

**9005 - P.C.C.** – consultation on well-being priorities – members to feed any comments back to Clerk, for circulating to other Members for comment, and passing on to P.C.C.

**9006 - P.C.C.** – Request for order for flowers for 2018 season – agreed by Members. Clerk to respond accordingly. C’Ilr Philpott mentioned the possibility of requesting displays by the Village signage at each end of the Village. Members were supportive of having the displays, but felt this would be better dealt with separately by the Community Council.

**9007 - P.C.C.** – Invitation for applications to Appointments Panel – noted.

**9008 - P.C.C.** – Response to letter regarding request for consideration of 20mph limit and other safety measures along Langford Road, including lollipop patrols – Members were unconvinced at the comments in the letter suggesting that speed limits were not routinely being breached, based on feedback from the Community Speedwatch group. C’Ilr Philpott to obtain their data, and pass this to the Clerk for passing on to P.C.C. Members were also encouraged to note any reports of accidents in Langford Road, for these to be passed to P.C.C. Additionally, the Clerk was asked to request costings from P.C.C. for a new vehicle-activated sign to replace the non-functioning one.

**9009 - P.C.C.** – Response to letter regarding play equipment re-sited from old school, and highway safety issues outside school – Members felt that the play equipment relocation to St. Mark’s School was an insult to the parents of Johnston who had contributed towards its purchase. However, it was not felt that any further action could usefully be taken, and the matter was left in abeyance.

**9010 – K.O. Carpets** – Request to purchase all or part of Vine Field for expansion of their business premises - Clerk to respond to them asking for more specific suggestions on their proposals. Matter to be placed on December agenda for discussion, including any possible agreement with them for provision of play equipment or other community assets.

**9011** - P.C.C. – L.D.P. Review report and Delivery Agreement consultation – noted.

**9012** – P.A.L.C. – Letter recommending merger with One Voice Wales (O.V.W.) - dealt with in agenda item below.

### **Accounts**

#### **9013 - Payments**

D. Banfield (bus shelter cleaning)	: £ 60-00
Wales Audit Office (2016/17 audit fee)	: £186-75
P.C.C. – Repairs to damaged bus shelter	: £488-22
Norrards Electrics (lighting)	: £223-20
N. James (reimbursement for Johnston in Bloom costs)	: £ 72-08
N. Philpott (reimbursement for Johnston in Bloom costs)	: £ 7-40
Royal British Legion (donation)	: £ 25-00
Milford Haven Junior Town Band	: £ 50-00

The above payments were approved by Members (proposer C’Ilr Rowlands, seconder C’Ilr Philpott).

#### **9014 - Discussion of request for traffic calming measures at Langford Road**

Covered in **9008** and **9009** above.

#### **9015 - Discussion of request for more play equipment at Vine Field playpark**

Covered in **9010** above.

#### **9016 - Discussion of potential merger of P.A.L.C. and One Voice Wales**

Members voted to accept the merger proposal recommendation (proposer C’Ilr Rowlands, seconder C’Ilr Spilsbury).

#### **9017 - Discussion of ways to promote community spirit via community events**

Members were concerned to do all possible to promote a positive community spirit, especially coming up to Christmas. While other community groups could offer invaluable contributions, it was felt that it would be good for this to be seen to have full support from the community council. Various suggestions were mentioned, including a Christmas party, Santa going round the Village, and switching on the Village Christmas tree lights. C’Ilr Philpott to put a note on the Facebook page, inviting helpers / participation for any events that could potentially be arranged.

**9018 - Discussion of possible amendment to Standing Orders**

Members agreed to amend the Community Standing Orders to enable contracts of up to £5000 to be issued without the need for competitive tendering. (proposer C’Ilr N. James, seconder C’Ilr Rowlands).

**9019 - Discussion of situation regarding land opposite Johnston Institute**

No more specific progress to report.

**Any other business**

**9020 - Parking problems in The Close.** C’Ilr Philpott had received contact from a resident experiencing problems parking outside his own house. A query had been made about the possibility of providing additional parking on the redundant green area. It was mentioned that this had been unsuccessfully raised previously. However, it was left for possible inclusion in the planned meeting between C’Ilr Rowlands and P.C.C.

**9021 - Christmas Church carol service.** Members were informed that this was scheduled for 6pm, 17<sup>th</sup> Dec, at St. Peter’s Church.

The meeting closed at 21-25.

Next scheduled meeting to be held on Monday 11<sup>th</sup> December 2017.

Signed.....Chairman

Date.....