

**Minutes of the monthly meeting of Johnston Community Council held on 21st February 2022 online, using the Zoom video-conferencing platform.**

**Present: Cllrs Neil James, Fran. James, Wilkins, Philpott, Jeffries, Spilsbury; Peter Horton (Clerk);  
Apologies : C’llrs Warlow, Morgan, Pratt, Young.**

**1108 – Declarations of known Interests**

None.

**1109 – To receive the minutes from the January 2022 monthly meeting**

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C’llr Neil James, seconder C’llr Philpott).

**Matters arising**

**1110 - Discussion of purchase of WW1 commemorative memorial seat**

Sill in hand with C’llr Spilsbury following up with the fabricators.

**1111- Discussion of possible request for yellow lines in Hall Court**

Members still awaiting a start to work on the junction.

**1112 - Discussion of problems with lighting on footbridge, Langford Road**

Members noted that the lights had been changed for led lights. C’llr Neil James commented that the lights seemed more direct, and maybe not so good overall as the previous ones. Members to review the situation and discuss further next month.

**1113 - Discussion of requirement to report on progress towards producing a plan to encourage biodiversity**

Matter still on hold for review in Spring 2022.

**1114 - Discussion of situation at Silverdale, including possible changes of use.**

No change in situation regarding submission of a planning application.

**1115 – Work needed on Glebelands Field and adjacent land.**

The Clerk had heard nothing further from J.R.J. Garden Services regarding a start date for the proposed work.

**1116 - Discussion of any works needed as a result of the most recent playground inspection report for The Close Field Playpark**

Clerk to ask Playground Repairs Ltd. to quote for the high and medium items on the most recent inspection report.

**1117 - Discussion of possible footpath provision between Bulford Road and roundabout.**

Nothing further to report regarding the site meeting that C’llr Rowlands was going to organise. Matter to be reviewed in March.

**1118 - Discussion of bench collection from Milford School.**

The bench that had been reserved at the school in Milford Haven had apparently gone missing, and was no longer available. However, a new grant scheme for similar

benches had been opened by P.C.C. Clerk to put in an application under this scheme for a bench to be sited at Glebelands Field.

**1119 - Discussion of quotation for work on bus shelter, St. Peter's Road**

No change, with project still on hold for the time being. Matter to be reviewed in March.

**1120 - Discussion of request for zebra crossing outside school**

Members were informed that an advertisement was currently open for a crossing patrol officer.

**1121 - Discussion of W.G. proposals for new inland border post**

Nothing further to date, with matter still in hand with the Welsh Government.

**1122 - Discussion of link footpath from Church Road to Hayston View**

Members reported that the path was open, though accessible only by negotiating Heras fencing on either side. The Clerk reported that there was no progress with the Planning Enforcement investigation, but that there was high confidence of an ultimate solution, due to the terms of the adoption scheme arranged between the developers and P.C.C.

**1123 - Any necessary discussion of possible redevelopment of Vine Field**

Members were informed that the grant had been formally approved in the P.C.C. Cabinet meeting on 14<sup>th</sup> February. Nothing further had been heard from P.C.C. regarding the administration of the grant, or how matters should proceed in respect of commissioning the work to construct the playpark. Clerk to await contact from P.C.C.

**1124 - Discussion of Johnston Institute Committee letter concerning legal fees**

It was confirmed that the remaining contribution of £545 had been received from the Johnston Institute Committee.

**1125 - Discussion of arrangements for future maintenance of defibrillators**

Members were informed that following receipt of the inspection findings from Calon Hearts, all the necessary spares had been ordered. Delivery of the last few sets of defibrillator pads was currently awaited.

**1126 - Discussion of insurance for sound equipment**

The Clerk confirmed that he had submitted a request to Zurich to add this equipment to the insurance policy, but was still awaiting confirmation that this had been actioned. Clerk to chase this up with Zurich.

**1127 - Discussion of establishment of vexatious communication policy**

Matter still in hand with Clerk establishing necessary prerequisites for a scheme to be set up.

**1128 - Discussion of requirements of Local Government and Elections (Wales) 2021 legal requirements due to become effective in April 2022**

Clerk to prepare an initial draft of the first annual report prior to the March meeting.

## **1129 - Planning**

There were no plans for consideration this month.

## **Correspondence**

**1130** - P.C.C. – Consultation on supplementary planning guidance – noted.

**1131** - Heart of Johnston – Request to site container on Glebelands Field – to be tabled as an agenda item for March.

**1132** - P.C.C. – Renewal documentation for playground inspections – dealt with in agenda item 1142 below.

**1133** - Playground Repairs Ltd. – quotation for playground inspections – dealt with in agenda item 1142 below.

## **Accounts**

### **1134 - Payments for approval**

Defib World (defibrillator spares)	:	£ 940-80
Daisy Jack Magic Ltd (Christmas trees)	:	£ 530-00
Information Commissioner's Office	:	£ 40-00
David Banfield (bus shelter cleaning)	:	£ 72-00

[NOTE – These payments had been approved by the Chairman after the aborted meeting scheduled for 14<sup>th</sup> February].

The above payments were formally ratified by Members (proposer C'lr Fran. James, seconder C'lr Spilsbury).

### **1135 - Income**

Johnston Institute Committee	:	£ 545-00
------------------------------	---	----------

Agenda item to discuss arrangements for possible new Christmas tree light purchase to be tabled for discussion in March.

## **1136 - Discussion of work on Close Field towards eventual CCTV installation**

Matter deferred for further discussion in March.

## **1137 - Discussion of possible replacement of wooden pavilion building**

No further progress to date, with viewing of building at Rosemarket still in hand.

Matter to be tabled for discussion again in March. In the meantime, Clerk to seek clarification from the Johnston Football Club as to their understanding of who owned the wooden pavilion building. Also to inform them that if it belongs to J.C.C., then consideration is being given to its possible replacement in the medium term.

## **1138 - Discussion of meeting venue for future meetings**

The I.T. requirements for various options and venues were considered.

Members favoured moving to a return to meetings in the Village institute Committee Room, commencing in April 2022 (Covid-19 restrictions permitting). To facilitate this, C'lr Fran. James offered to donate a monitor that she had in her possession, but which was unused and surplus to requirements. Details of this to be passed to Clerk, to confirm if it would be suitable. In addition, Members approved the purchase of a Jabra omni-directional microphone / loudspeaker, and a suitable webcam, as well as a suitable monitor should the one offered by C'lr Fran. James prove unsuitable (proposer C'lr Philpott, seconder C'lr Neil James).

C'lr Neil James commented that to facilitate a return to the Village Institute on a Monday evening, the Institute Committee would need to amend their current risk assessment, to enable two groups to be on the premises simultaneously.

**1139 - Discussion of possible one-way system in Glebelands**

Matter to be placed on agenda for discussion in March, with further actions dependent on the situation with the pandemic restrictions.

**1140 - Discussion of ways to commemorate Queen’s Platinum Jubilee**

C’lir Neil James had looked extensively at options for memorabilia that could potentially be purchased for the Village residents. However, none of these seemed to represent a good option, and Members felt this would not be a good way to mark the Jubilee.

Members considered the option of tree-planting to mark the occasion, with the suggestion of a tree circle of seven trees being considered in detail. It was noted that there were a number of areas of land within the community where seven trees could potentially be planted, though not necessarily in a circle. Possible locations suggested were the open area between The Close and Langford Road, Close Field, Vine Field, and Glebelands Field.

Clerk to ask P.C.C. if permission could be granted to plant seven flowering Cherry trees on the area between The Close and Langford Road.

Clerk to seek a quotation from Grandiflora for supply and planting of seven ornamental Cherry trees and seven fruit trees. Clerk to circulate this information as soon as available. Matter to be tabled for further discussion in March.

**1141 - Discussion of problems with dog attacks / fouling at Glebelands Field**

Members were informed that the person concerned had been spoken to by the Dog Warden, and the matter appeared to have been satisfactorily resolved. There had been no further reports of problems.

**1142 - Discussion of renewal of asset and administrative risk assessments**

Financial risk assessment to be reviewed by Clerk.

Asset risk assessment to be reviewed by C’lir Neil James, with input from C’lirs Philpott and Spilsbury as needed.

Members agreed to award the playground inspection contract for 2022/23 to Playground Repairs Ltd., as they would be available to organise and carry out necessary repairs (proposer C’lir Philpott, seconder C’lir Spilsbury).

**1143 - Discussion of need for risk assessment of trees**

Clerk to seek quotations for tree assessments at the affected areas of land owned by the Community Council at Cunnigar Wood, and towards the cycle path beyond the woods. C’lir Neil James expressed a willingness to be a point of contact for any site meetings required.

**1144 - Any other business**

There was no other business to record this month.

The meeting ended at 8-50pm. Next scheduled meeting – Monday 14<sup>th</sup> March 2022.

Signed.....Chairman

Date.....