

**Minutes of the monthly meeting of Johnston Community Council held on 8<sup>th</sup> February 2021 online, using the Zoom video-conferencing platform.**

**Present: Cllrs Wilkins, Young, Spilsbury, Rowlands, Philpott, Jones; Peter Horton (Clerk); Annette Brenchley, Terri Harrison**

**Apologies : C’Ilr Liz Warlow, Morgan, Pratt, Fran. James, Jeffries, Neil James.**

**0617 – Declarations of known Interests**

C’Ilr Ken Rowlands re-stated his previously-declared ongoing interest in any discussion of the situation relating to the car park opposite the Johnston Institute.

**0618 – To receive the minutes from the January 2021 monthly meeting**

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C’Ilr Wilkins, seconder C’Ilr Philpott).

**0619 - Discussion of Community Garden project at Vine Field**

The Chairman welcomed Terri Harrison of Dyfed Powys Police, and Annette Brenchley of P.O.B.W.L., who had joined the meeting for this item.

C’Ilr Philpott explained that the item had been tabled for a discussion on how to proceed with the project. £2500 funding assistance had already been received. She asked Annette Brenchley if there had been any input from residents of The Silverdale to date. Ms. Brenchley confirmed that no firm ideas had been put forward, but that there was a lot of interest in the project.

C’Ilr Philpott suggested a possible site meeting to decide on priorities and how to proceed, and also to assess the amount of ground area required for the project.

Terri Harrison suggested canvassing local opinion on Facebook, possibly using a SurveyMonkey survey to achieve this, and inform decisions on how to proceed.

C’Ilr Wilkins mentioned that Jean Swann (a local resident) had contacted her with concerns over the proposals. C’Ilr Wilkins felt that this highlighted the need to ensure that whatever happened reflected the views of community residents.

C’Ilr Rowlands raised the issue of playground equipment, and suggested that this should be considered in conjunction with the community garden project.

Annette Brenchley raised the issue of overall governance, responsibility of insurance, H&S, risk assessments, etc., in connection with the project. The Clerk confirmed that there would be insurance implications if J.C.C. was to take the lead in the project. Annette Brenchley undertook to find out how other organisations that had carried out similar types of scheme had addressed this issue. However, in general, she mentioned that where this had been done previously, the insurance issues, risk assessments, etc., had been covered by Pobwl, as the projects had been undertaken by Pobwl clients.

C’Ilr Philpott raised the possibility of using a contractor to carry out work, in which case they would have their own insurance. It was agreed that this could be a possible approach, though may be difficult with the amount of available funds. It might also run counter to the stated intention of involving local residents in the project.

Terri Harrison undertook to seek advice from P.C.C. about this matter, especially in relation to whether they could cover the governance and insurance aspects, as the commissioning body for The Silverdale. Once this had been done, she undertook to let C’Ilr Philpott know, in order for a site meeting to be arranged after that. She re-

emphasised the importance of canvassing public opinion. C’Ilr Philpott undertook to arrange that via the Community Facebook page.

Annette Brenchley undertook to report back to Terri Harrison, and to the Community Council (via the Clerk and C’Ilr Philpott) once she had sought information / advice from managers who had been involved with similar types of scheme.

Clerk to check on any deadlines for expenditure of the grant funds received, though it was not thought that there were any deadlines.

Matter to be tabled for further discussion at the March meeting.

Following the discussion, Members thanked Terri Harrison and Annette Brenchley for attending, after which they left the meeting.

### **Matters arising**

#### **0620 – Bus shelter / seat outside NISA Shop**

Nothing further to report. Clerk to ask P.C.C. for a progress report.

#### **0621- Close Field Skatepark**

The Clerk had asked Neil McCarthy from P.C.C. for assistance with preparing detailed proposals for pricing. However, nothing had been heard. C’Ilr Rowlands to chase the matter up with P.C.C.

#### **0622 - Discussion of purchase of WW1 commemorative memorial seat**

No further progress to date, with nothing having been heard from the fabricators. C’Ilr Spilsbury to chase the matter up.

#### **0623 - Discussion of possible request for yellow lines in Hall Court**

The Clerk had received message from P.C.C., and had sought further clarification regarding ownership of the pavement by the tree. A further response from P.C.C. to be awaited, and then matter discussed further next month.

#### **0624 - Discussion of problems with lighting on footbridge, Langford Road**

Nothing further to report. The Clerk said that, based on the stance taken to date by P.C.C., there was nothing further to be done until the bulbs in the adjacent lights had been replaced. There had been no indication that P.C.C. was willing to renew the bulbs in the lights in the vicinity of the footbridge as a priority in advance of the rest of the street. Matter to be kept under review.

#### **0625 - Discussion of possible one-way system, Glebelands**

Matter to be kept on hold until after the lockdown was over, with a view to carrying out a survey of residents then.

#### **0626 - Discussion of requirement to report on progress towards producing a plan to encourage biodiversity**

Nothing further to report at present.

#### **0627 - Discussion of Community Land Trusts**

Matter still on hold with C’Ilr Rowlands for possible discussion with the Biodiversity Implementation Officer during the planned site meeting yet to be arranged.

**0628 - Discussion of problems with illegal parking outside chip shop**

The Clerk confirmed that he had made the request for enhanced parking enforcement in the evenings. It was not known if or when this had been actioned by P.C.C. Matter to be monitored.

**0629 - Discussion of hedges / fenceline behind Moors Road**

It was confirmed that the fence had been repaired by the administrators Grant Thornton, and that they had accepted responsibility for maintenance of the fenceline. C'llr Philpott to check if the temporary fence panel was there, and let the Clerk know, so that P.C.C. could be contacted to collect it.

C'llr Rowlands wanted some clarity on who would be responsible for the fence once the business arrangements for Dawnus had been concluded. C'llr Philpott confirmed that she and C'llr Neil James had discussed this matter with their representative on site. He had undertaken to consider the possibility of replacing the fence with a more substantial one. The Clerk explained that the fence would be the responsibility of whoever owned the land, which at the moment was Grant Thornton as Dawnus administrators, but in the future may transfer to other parties.

**0630 – Cycle path adjacent to Glebelands Field.**

Nothing further had been done to clear the path. C'llr Philpott mentioned that P.C.C. had said they will look at this again in the Spring.

**0631 - Discussion of situation at Silverdale, including possible changes of use.**

Nothing further had been heard to date regarding the ongoing planning enforcement investigation into unauthorised business activities / extensions at the property. The Clerk confirmed that no complaints had been received into the Community Council about anti-social behaviour at the Silverdale. However, C'llr Philpott had received reports of mess being left in the bus shelter by some residents. Clerk to pass this on to Pobwl for their action as appropriate.

**0632 - Signage at the end of Brickhurst Park.**

C'llr Philpott was awaiting a response from P.C.C. Streetcare regarding the matter.

**0633 - Cars being parked near access to cycle path.**

The Clerk confirmed that the matter had been reported to P.C.C., but nothing had been heard back to date. Clerk to chase up again.

**0634 – Work needed on Glebelands Field and adjacent land.**

Members voted for Mr. Nathan Jones to be asked to carry out the path repairs at the wooden pavilion (proposer C'llr Wilkins, seconder C'llr Spilsbury). Clerk to inform him accordingly.

Members were undecided about the quotation for path clearance around Cocky's Pond. Clerk to discuss with C'llr Neil James, and ask him if he considered that a second quotation would be a good idea. C'llr Young offered to make enquiries to see whether the P.C.N.P.A. group currently being used at the school could be made available for this work. Matter to be revisited at the next meeting.

**0635 - Discussion of arrangements for playground inspections.**

The Clerk confirmed that he had arranged with P.C.C. for them to carry out playground inspections at The Close playpark and The Vine Field playpark.

### **0636 - Discussion of request for dog bin provision, Hillcroft**

Matter to be deferred until March, when it was hoped that C'llr Neil James would be present.

### **0637 - Discussion of possible development of land adjacent to Johnston School**

C'llr Young explained that the intention was to develop the land as an outdoor learning zone. The work had been arranged in conjunction with P.C.N.P.A., and included the provision of an outdoor playground. It was anticipated that this might become available to other schools to use. C'llr Rowlands expressed the view that the school was rapidly becoming an 'exemplar school' in the area.

[NOTE – C'llr Wilkins left the meeting at this point with apologies]

### **0638 – Old Post Office.**

Nothing further heard by anyone regarding what was happening at the premises.

### **0639 – Close Playpark.**

The Clerk had reported the broken glass to P.C.C. as requested. C'llr Philpott understood that this had now been cleared up.

### **Planning matters**

#### **0640 - Consents granted**

**20/0652/PA - Proposed extension to existing garage; Site Address:  
16, Woodlands View, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3HF**

### **Correspondence**

**0641** - Grant Thornton – Confirmation of completion of work on boundary fence adjacent to Close Playing Field – dealt with in 0629 above.

**0642** - Emrys Llewellyn (P.C.C.) – Holding response to various highway-related issues raised – noted.

**0643** - Planed – Invitation to submit nominations for youth representative – noted, as deadline had passed.

**0644** - Information Commissioner's Office – renewal of registration reminder – dealt with in 'Accounts'.

**0645** - Nathan Jones – Quotation for community works – dealt with in 0634 above.

**0646** - Glenn Murray – Concerns over problems at Playpark, with holes in tarmac areas – The Clerk confirmed that arrangements had been made with P.C.C. to carry out the necessary repairs.

**0647** - P.C.C. – Invitation to attend online seminar on 25<sup>th</sup> Feb. 2021 – noted.

**0648** - P.C.C. – Quotation for white-lining of car park – Members decided to go with the P.C.C., as more suitable, given the nature of the job, the local connection, and the potential difficulties of getting vehicles removed from the car park (proposer C'llr Philpott, seconder C'llr Rowlands). Clerk to write a letter to be placed on vehicles in the car park, and pass these to C'llr Philpott to be placed on vehicles there over the next few weeks. C'llr Philpott also undertook to advertise the forthcoming work on the community Facebook page. Clerk to also contact the surgery and care home regarding the work. In addition, C'llr Philpott to get the registration numbers of tagged vehicles in the car park and pass these to Clerk.

**0649** - Glamorgan White lining – quotation – noted.

- 0650** - O.V.W. – Consultation on draft members’ code of conduct – noted.
- 0651** - Steve Benger – dealt with in 0623 above.
- 0652** - Glenn Murray re. fly-tipping – As per the recommendation from C’Ilr Neil James, Clerk to ask Nathan Jones for a quotation to clear this entire area of growth, etc.

### **Accounts**

#### **0653 - Payments**

David Banfield (bus shelter cleaning)	: £	60-00
I.C.O. (re-registration fee)	: £	40-00
Clerk (reimbursement for Stannp invoice)	: £	690-15

The above items were agreed by Members (proposer C’Ilr Philpott, seconder C’Ilr Spilsbury).

C’Ilr Rowlands broached the subject of Johnston Institute Committee contributing to the legal bill for the recent court case. He said this would be considered at the next Committee meeting.

#### **0654 - Discussion of making provision for public access to meetings**

Clerk explained that current Covid Regulations were due to expire at the end of April, but might possibly be extended. Matter to be reviewed in the March meeting.

#### **0655 - Discussion of situation with car park opposite Village Institute (to include consideration of court order requirements, and practical measures required in connection with cross-hatching of car park and letter drop to community).**

No discussion this evening. The Clerk informed Members that the letter drop around the Village encouraging people to use the marked out parking bays had been completed.

#### **0656 - Consideration of any necessary actions from asset risk assessment**

Clerk to chase up P.C.C. for repairs to the railings on the steps adjacent to the St. Peter’s Road bus shelter.

### **Any other business**

**0657 – One Voice Wales.** C’Ilr Rowlands informed Members that he had asked the Chief Executive of O.V.W. to visit the County to lend support for action to combat perceived anti-democratic actions by some residents. No response had yet been received.

**0658 – home schooling.** C’Ilr Rowlands informed Members that he was currently lobbying for a review of arrangements to monitor home-schooling of children removed from the state education system.

**0659 – Playground equipment.** C’Ilr Spilsbury suggested that ideas should be sought for what equipment should be provided in any new installations provided.

**0660 – Cranham Park.** C’Ilr Philpott reported that the road was in a mess due to the actions of contractors working on the new development. Clerk to report this to the responsible parties.

**0661 – Mrs. Jean Swann.** C’lir Wilkins had received a call from Mrs. Swann, expressing concerns over the proposal to form a community garden at The Vine Field. She was concerned that this might impact on her dog-walking activities.

The meeting concluded at 8-50pm.  
Next scheduled meeting – Monday 8<sup>th</sup> March 2021

Signed.....Chairman  
Date.....

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