

Minutes of the monthly meeting of Johnston Community Council held on 13th June 2022 online, in the Johnston Institute, Church Road, Johnston, and also online using the Zoom video-conferencing platform.

**Present: Cllrs Fran. James, Neil James, Jones, Philpott, Jeffries, Spilsbury, Aled Thomas (County Councillor); Peter Horton (Clerk);
Apologies : None.**

1287 – Declarations of known Interests

None

1288 – To receive the minutes from the 2022 AGM

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C’llr Fran James, seconder C’llr Martyn Spilsbury).

1289 – To receive the minutes from the May 2022 monthly meeting

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C’llr Louise Jones, seconder C’llr Nina Philpott).

Matters arising

1290 - Discussion of purchase of WW1 commemorative memorial seat

C’llr Martyn Spilsbury had spoken again to the fabricator. He had explained that as the picture on the brochure being shown to him as a template was copyrighted, it would not be possible for him to duplicate it. That being the case, they intended to work on a bespoke design, probably with ‘JOHNSTON’ incorporated into it. Members were encouraged to look online to see what kind of designs might be included, and circulate these. Final design to be brought back to the Council for final approval.

1291- Discussion of possible request for yellow lines in Hall Court

No detailed information yet received from P.C.C. about scheduling of the work. Clerk to chase up again.

1292 - Discussion of requirement to report on progress towards producing a plan to encourage biodiversity

Members were informed that the Treeworks survey and report had been completed and delivered. Following that, site meeting had taken place between C’llr Neil James and the P.C.C. Biodiversity Officer. C’llr Neil James reported back on the main points from the report. P.C.C. had been impressed with the management of the site in general. There was some Japanese Knotweed that needed to be removed. A recommended contact had been put in the report for safe removal of this. Clerk to contact them to discuss getting a quotation to remove it. Clerk also to write to Martin Jones at the business park to ask him to put up some better barriers to prevent rubbish blowing onto the field from the business park. P.C.C. had also commented on the interesting plant life present on the site.

Members agreed on the need to decide on a plan for moving forward, taking into account the report content. This would involve looking at old maps, and using them to inform decisions on how to proceed with the development of the area as a community space. Once a more detailed plan had been formulated, it was thought

that P.C.C. would be in a position to help with identifying sources of grant funding. P.C.C. had recommended leaving any felled tree trunks in place, and using the standing trunks left behind to form bat roosts, etc.
Agenda item for July to work through a plan for progressing the project.

1293 - Discussion of situation at Silverdale, including possible changes of use.

No change in situation regarding submission of a planning application. C'llr Janet Jeffries noted that the Police had been there a couple of weeks previously. C'llr Aled Thomas mentioned that he was scheduled to attend a meeting at the Silverdale with the P.C.C. Head of Housing the following week, and would be able to report back to Members following this.

1294 – Work needed on Glebelands Field and adjacent land.

C'llr Nina Philpott informed Members that the flytipped rubbish was still present on the Glebelands Field, and had been added to. She was certain that it had not been removed by P.C.C. as requested. She thought they had probably just removed the rubbish from the cycle path, which was on P.C.C. land anyway. Clerk to contact P.C.C. to remove this and discuss the apparent mis-billing of J.C.C. for this work. Members discussed possible measures to address the ongoing problem. CCTV was suggested as a possibility, but would need a nearby house to offer a Wi-Fi connection. Possible notices about fly-tipping were also mentioned. Clerk to obtain prices for 'no flytipping' signage. C'llr Nina Philpott undertook to prepare and post a poster on the Facebook page. Members undertook to monitor the ongoing situation. Regarding the work due to be undertaken on Glebelands Field, the Clerk informed Members that he had still not heard anything from Nathan Jones. Members considered the possibility of seeking an alternative quotation. C'llr Aled Thomas offered to meet C'llr Neil James on the site to have a look. He thought he could possibly be able to assist with finding someone else to carry out the work.

1295 - Discussion of footpath provision between Bulford Road & roundabout.

Clerk not heard back from the T.R.A. / W.G. Clerk to chase up a response.

1296 - Discussion of quotation for work on bus shelter, St. Peter's Road

P.C.C. had confirmed their intention to remove and replace the bus shelter, as part of a County-wide initiative to discourage anti-social behaviour.

1297 - Discussion of link footpath from Church Road to Hayston View

No change, with footpath still closed. A sign been placed on the fence to say that the path was closed. The Clerk reported on the ongoing situation in Planning. C'llr Nina Philpott to send a photograph of the sign to the Clerk, for his use in discussions in the Planning Department.

1298 - Discussion of arrangements for future maintenance of defibrillators

C'llr Nina Philpott had checked the unit at Glebelands Field. C'llr Neil James had checked the ones at the Village Institute and K.O. Carpets. All were fully functional. Members felt that maybe photographs of the units should be publicised locally, possibly via the Western Telegraph. Cllr Aled Thomas offered to speak with his contacts at the Pembrokeshire Herald and Western Telegraph to see about this.

1299 - Discussion of establishment of vexatious communication policy

Matter still in hand with Clerk establishing necessary prerequisites for a scheme to be set up.

1300 - Potholes.

C'llr Neil James reported that one pothole that he had reported in Church Road had been repaired within a week. Other Members reported various ongoing situations around the Village, and were reminded about the reporting facility available on the P.C.C. website.

1301 - Discussion of damage to verge / bank in Langford Road

Nothing further to report on this. It was not known if the problem was ongoing.

1302 – rubble on bank alongside cycle path.

The Clerk had reported this to P.C.C. again. Sean Tilling of the Countryside Dept. had indicated that, based on the photographs supplied, it was probably not actionable.

C'llr Martyn Spilsbury reported rubbish from a separate address coming over onto the cycle path. The address was Tonlin, St Peter's Road. Clerk to write to them to point out the problem (Proposer C'llr Martyn Spilsbury, seconder C'llr Janet Jeffries).

1303 - Discussion of donation request from Heart of Johnston

Members were informed that the donation had been used for its intended purpose, and the event had gone well.

1304 - Discussion of arrangements to commence grant project for Vine Field

The Clerk confirmed that access arrangements were legally secure.

1305 - Discussion of needed boundary repairs to Vine Field

The Clerk had written to the landowners as requested, but heard nothing back. C'llr Aled Thomas offered to have a look with C'llr Neil James to see what could be done to clear the boundary.

1306 - Discussion of work needed on Close Field Playpark following recent playground inspection reports

Preparations for execution of the contracted works were in hand with Playground Repairs Ltd.

1307 - Discussion of potentially unsafe tree at junction of The Close / Langford Road

P.C.C. had responded to say that the tree had been inspected, and was not considered unsafe at present.

1308 - Discussion of unsafe parking on St. Peter's Road

C'llr Martyn Spilsbury reported that there was no improvement in the situation. Members were informed that the owners were currently awaiting permission to use traffic lights to put in a dropped kerb. It was hoped that the situation would improve once that work had been completed. Members to monitor.

1309 – Bushes behind the Vine Road bus shelter.

The Clerk confirmed that this had been reported to W.G., but that no substantive response had been received. Clerk to chase up with W.G. again.

1310 – Pedestrian crossing, Main Road close to junction with Langford Road.

Clerk to chase up a response to the message sent in about changing frequency of the lights.

Planning

1311 - Applications

22/0067/PA – Single storey rear extension and provision of ramp/path access
Site Address: 24, The Close, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3QG – no comments.

1312 - Decisions issued

21/0997/PA - Extension to existing café; Site Address: Halfway Cafe, Pope Hill, Johnston, SA62 3NX

Correspondence

1313 - Tracey Young – application to join council – dealt with in agenda item below.

1314 - Len Gale – application to join council – dealt with in agenda item below.

1315 - Kayleigh Worsley – application to join council – dealt with in agenda item below.

1316 - Yvonne Llewellyn – application to join council – dealt with in agenda item below.

1317 - Kaidan Alenko – application to join council – dealt with in agenda item below.

1318 - Various residents – feedback on possible one-way system at Glebelands – dealt with in agenda item below.

1319 - P.C.C. – Confirmation of appointment of C’llr Fran. James as community school governor – noted.

1320 - Treeworks - Tree report – to be tabled as agenda item for July.

1321 - St. Peter’s Church – Request for assistance with grass-cutting costs – deferred for consideration in agenda item in July.

1322 - P.C.C. – Biodiversity report – dealt with in 1292 above.

1323 - P.C.C. – Message about tree on Langford Road – dealt with in 1307 above.

1324 - P.C.C. – Message requesting input into allocation strategy for new housing at Cranham Park, and offering to attend a J.C.C. meeting to discuss – Members felt that any strategy should be linked to Johnston. Clerk to invite the P.C.C. Officer to the July meeting, but mention that if anything needed to be put in place prior to that, a discussion could be arranged in advance of the July meeting.

Accounts

1325 - Payments for approval

Johnston F.A. (grass-cutting)	:	£320-00
Treeworks (tree report)	:	£660-00
Clerk (salary and fixed expenses, April – June 2022)	:	As per contract
H.M.R.C. (PAYE tax for Clerk’s salary)	:	As per contract
Clerk (incidental expenses December ‘21 – May ’22)	:	£185-69 including £36-21 for purchase of webcam and ceiling bracket
David Banfield (bus shelter cleaning)	:	£ 72-00

The above payments were approved (proposer C'llr Nina Philpott, seconder C'llr Martyn Spilsbury).

1326 - Member allowances

To be paid in July to any members who had not waived this in the meantime.

1327 - Charitable donations.

Deferred until July. Clerk to circulate a list of requests and a note of last year's donations in advance of the July meeting, to inform the discussion.

1328 - Discussion of co-options onto council

Members held a secret ballot. The following candidates were duly co-opted onto the Council as a result of the vote taken :

Kaidan Alenko

Tracey Young

Len Gale

Yvonne Llewellyn

Aled Thomas

Clerk to arrange necessary admin. for all five successful candidates prior to the July monthly meeting, and inform P.C.C. Electoral Services accordingly.

1329 - Discussion of I.R.P. determinations for allowances for current year

Deferred for consideration in July. Clerk to track down and circulate information on last years determinations in advance of the July meeting.

1330 - Discussion of work on Close Field towards eventual CCTV installation

Matter to be tabled for discussion in the July meeting. C'llr Aled Thomas undertook to look into possibilities in the meantime.

1331 - Discussion of arrangements for Johnston in Bloom competition

C'llrs Fran. James and Nina Philpott undertook to co-ordinate this again this year.

1332 - Discussion of arrangements to commence grant project for Vine Field

Clerk to contact Sovereign Play to say are ready to commence. Clerk to provide C'llr Martyn Spilsbury's contact details for any site meetings needed.

1333 - Discussion of progress towards possible replacement of wooden pavilion

In hand with C'llr Neil James. Agenda item for July to discuss further. C'llr Aled Thomas confirmed that he was looking into possible grants for the planning stage of the project.

1334 - Discussion of needed alterations in Village Institute to enable multi-locational meetings to be held on an ongoing basis

The webcam and bracket had now been purchased. Installation of these was in hand with C'llr Neil James. He thought the installation costs would be minimal, and any reimbursement required from J.C.C. would be considered by them in due course.

1335 - Discussion of possible one-way system in Glebelands

A number of responses had been received back as a result of the letter drop and doorstep survey carried out. 14 residents had been spoken to on the doorstep, with all being in favour of a one-way system. Residents had also expressed a desire for more parking provision. Clerk to convey the survey findings to P.C.C., stating that the preference had been for a clockwise system. Message to P.C.C. to mention the request for removal of some grassed areas for parking purposes, and parking to be provided in front of the shops to the left of the current parking area fronting the entrance to Glebelands.

1336 - Discussion of arrangements for siting of 'Stop and Chat' bench

The bench was currently being stored at the Clerk's home. Members to have a look on Glebelands, and consider possible locations for the bench in advance of an agenda item to discuss further in July.

1337 - Discussion of completion schedule and allocation of houses in Cranham Park

Dealt with in 1324 above.

1338 - Discussion of new Order of Service for Remembrance Day

C'llr Neil James confirmed that he had been in discussion with the Vicar, and it was in hand for the matter to be moved forward. It was agreed for C'llrs Neil James and Janet Jeffries to discuss and move this forward as possible. C'llr Janet Jeffries to contact Bronwen to discuss a bugler for the service. Matter to be tabled for discussion in September.

1339 - Discussion of arrangements to recognise service of recently-retired members

Clerk to write letter to Rob Pratt thanking him for his work as a Member. Letter to be passed to C'llr Fran. James for delivery.
Regarding the other outgoing Members, C'llr Fran. James undertook to speak to Nancy to make enquiries about a suitable gesture for Bryan Morgan, and to establish how many years he had served as a Council Member. C'llr Neil James undertook to speak with Ken Rowlands to discuss a suitable gesture for him.
Matter to be tabled as agenda item in July to consider further.

Any other business

There was no other business to report.

The meeting ended at 9-05pm. Next scheduled meeting – Monday 11th July 2022.

Signed.....Chairman

Date.....