

Minutes of the monthly meeting of Johnston Community Council held on 7th May 2021 online, using the Zoom video-conferencing platform.

Present: Cllrs Spilsbury, Neil James, Rowlands, Philpott, Fran. James; Peter Horton (Clerk);

Apologies : C'Ilrs Warlow, Morgan, Pratt, Jones, Jeffries.

0764 – Declarations of known Interests

None

0765 – To receive the minutes from the April 2021 monthly meeting

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C'Ilr Neil James, seconder C'Ilr Spilsbury).

Matters arising

0766 – Bus shelter / seat outside NISA Shop

Still awaiting completion.

It was suggested that the existing bus shelters, thought to have been built by P.C.C. in around 2000, had not originally been the responsibility of J.C.C. Matter to be tabled for discussion in June.

0767- Close Field Skatepark

C'Ilr Rowlands had spoken to Neil McCarthy of P.C.C., and asked him for the latest information regarding progress on moving things forward. He had said that he had requested details of pricings from colleagues. He had told Clerk following the last meeting that he would obtain a price for electricity pole and supply ready for a possible CCTV installation. However, the Clerk had heard nothing further from him regarding the matter since then.

0768 - Discussion of purchase of WW1 commemorative memorial seat

Sill in hand with C'Ilr Spilsbury to follow up with the fabricators.

0769 - Discussion of possible request for yellow lines in Hall Court

Members were unhappy with current situation, with visibility at the junction a real problem. C'Ilr Rowlands undertook to ask someone from P.C.C. Highways Department to attend a site meeting. Clerk also to send a message to Highways asking for this, and copy in C'Ilr Rowlands into the message.

0770 - Discussion of problems with lighting on footbridge, Langford Road

C'Ilr Philpott reported that work had begun on replacing the bulbs in this area. One side of the bridge had been done, with the other still to be completed.

0771 - Discussion of possible one-way system, Glebelands

Matter still on hold until after the lockdown was over, with a view to carrying out a survey of residents then.

0772 - Discussion of requirement to report on progress towards producing a plan to encourage biodiversity

Nothing further to report at present.

0773 - Discussion of Community Land Trusts

C'llr Rowlands suggested that J.C.C. needed to decide if it wanted to set up a trust. He mentioned Solva, where the Community Council had benefitted greatly with their own scheme. C'llr Neil James commented that it was difficult to see where building could be done, due to the limitations because of the quarry blast zone.

0774 – Cycle path adjacent to Glebelands Field.

Members noted that the clearance work had been completed.

0775 - Discussion of situation at Silverdale, including possible changes of use.

The Clerk reported that an application for the wooden building and changes of use was still awaited in P.C.C. Clerk to chase up progress with P.C.C.

0776 - Cars being parked near access to cycle path.

C'llr Spilsbury had visited the garage to discuss, following an initial contact by the Clerk. As a result, the matter was now resolved.

0777 – Work needed on Glebelands Field and adjacent land.

C'llr Neil James had had a site meeting with Nathan Jones, who was happy to quote for the work. No quotation had yet been received by the Clerk. Clerk to circulate this as soon as received.

0778 - Discussion of possible development of land adjacent to Johnston School

Matter still in hand with C'llr Young. C'llr Rowlands offered to speak to the headmaster and get an update on the situation.

0779 – One Voice Wales.

C'llr Rowlands had received a promise from the C.E.O. of O.V.W. to send a letter of support to J.C.C. The Clerk confirmed that nothing had yet been received. C'llr Rowlands undertook to chase up O.V.W. regarding the matter.

0780 - Discussion of situation with car park opposite Village Institute (to include consideration of court order requirements, and practical measures required in connection with cross-hatching of car park)

C'llr Neil James commented that there had been no abandoned cars there in recent times, and that cars were using the marked bays. He suggested that it would be interesting to see what happened once the hall re-opens. Members noted that, while they were under an obligation not to encourage any parking outside the marked bays, they were not responsible to police this.

0781 - concerns over highway safety issues on A4076 at northern end of Village. C'llr Rowlands had arranged a site meeting, and was trying to get double white lines placed along the affected stretch of road.**0782 - Consideration of any necessary actions from newly-reviewed financial and asset risk assessments**

Glebelands noticeboard. C'llr Neil James confirmed that the noticeboard was now repaired. The Clerk confirmed that he had already re-commenced using it.

Quotations for maintenance works on bus shelters. C'llr Philpott mentioned that she had placed a notice on the Facebook page, but that nothing had yet been received back. Members considered the possible merits of inviting specific individuals to quote. C'llr Nail James undertook to prepare a notice, and run this by C'llr Philpott and the Clerk, preparatory to getting it out for pricing.

St. Peter's Road bus shelter. The Clerk had received a message from Neil McCarthy to say he was passing the matter to the T.R.A. for attention. C'llr Neil James mentioned that the damaged post and railing had been removed, and the area barriered off. From this, Members assumed that the matter was now in hand.

Planning matters

0783 - Applications

20/1175/PA – Alterations (windows / dormer window) (in retrospect)

Site Address: 32, Bulford Road, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3EU – no comments.

21/0008/PA - Erection of a Dwelling (Revision of Planning Approval Ref:18/0818/PA); Site Address: Land east of Northways Bungalow, Brickhurst Park, Johnston, Haverfordwest, SA62 3PA – no comments.

0784 - Refusals of consent issued

20/0886/PA - Proposed change of use of annex to holiday let; Site Address: 42, St Peters Road, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3PJ.

Correspondence

0785 - Dyfed Powys Police – message concerning situation at the Silverdale – noted.

0786 - Glenn Murray – Quotation for grass-cutting at Glebelands Field – Members agreed to accept the quotation (proposer C'llr Philpott, seconder C'llr Neil James). C'llr Neil James had some concerns over the level of attention paid to the Close Field. He felt that this needed more attention and might be a bit too big a job for the Sports Association. He felt that this might need further consideration for future years.

0787 - C'llr Bryan Morgan – concerns over lack of footpath between Bulford Road and new roundabout – dealt with in agenda item below.

0788 - P.C.C. – Response regarding railings by bus shelter – discussed in 0782 above.

0789 - Martyn Spilsbury – Quotations from Creative Play and Dragon Play for possible play equipment installation at Vine Field – discussed in agenda item below.

0790 - P.C.C. – Information concerning signage at playparks to support new smoking ban – Clerk to ask P.C.C. if suitable signage could be obtained from them. C'llr Neil James suggested that Nathan Jones could be asked to erect any signage if necessary.

0791 - P.C.C. – Notification of maintenance works on cycle path – dealt with in 0774 above.

0792 - Denise Mayr – Internal audit report – dealt with in 'Accounts' below.

Accounts

0793 - Internal audit

Members had received copies of the internal audit report for 2020/21, and accepted this (proposer C'llr Philpott, seconder C'llr Neil James).

0794 - Completion of Annual Governance Statement

Members completed the Annual Governance Statement for 2020/21, answering statements 1-8 in the affirmative (statement 9, regarding trust funds administered by the Community Council was completed as not applicable). The Statement was formally approved by Members (proposer C'llr Philpott, seconder C'llr Rowlands).

0795 - Income

£ 3400-67 (V.A.T. returned from H.M.R.C.)

£11668-00 (Precept first instalment)

0796 - Payments

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| Denise Mayr (internal audit fee) | : | £160-00 |
| Johnston F.C. (pre-season grass-cutting) | : | £270-00 |
| David Banfield (bus shelter cleaning) | : | £ 60-00 |

Issuing of Member allowances cheques deferred until after the June meeting.

The above payments were approved by Members (proposer C'llr Philpott, seconder C'llr Fran. James).

0797 - Discussion of possible purchase of playground equipment for Vine Field

C'llr Spilsbury had obtained and circulated some quotations on play equipment from Creative Play and Dragon Play. He felt it would be worth considering a whole project for the field, as opposed to just a play equipment installation. The exact designs for the play equipment installations were under review by the suppliers, based on comments made following the initial drafts received. Quotations were still awaited from Adventure Playgrounds Wales.

C'llr Rowlands mentioned the possibility of getting grant assistance for any scheme via P.C.C. C'llr Spilsbury confirmed that he had already been in discussion with P.C.C. officers about the Enhancing Pembrokeshire grant scheme.

C'llr Spilsbury raised the issue of the need to consider how to consult with the community over any proposals, as this would be a requirement of any grant approval. Members were agreed that there would be differences of opinion in the Community about any proposals. C'llr Neil James suggested that the Community Council should (a) decide on a specific scheme for play equipment and associated fencing, maybe with some benches, etc., and then (b) decide what to do with the rest of the field, maybe considering some large shrubs, native trees, daffodils, etc., etc. Then, based on this, a scheme could be put together and circulated to the community on an A4 sheet.

Members thanked C'llr Spilsbury for his work to date. C'llr Spilsbury undertook to draw up some proposals, and circulate these to Members for further discussion. C'llr Philpott suggested that it could be a good opportunity to include biodiversity elements and considerations.

C'llr Neil James suggested that any scheme would need to be well designed to discourage undesirables, and be manageable from a maintenance perspective.

0798 - Discussion of possible community works at and around Cunnigar Woods

C'llr Neil James was working at proposals for this area, including looking at possibilities for paths that could potentially be developed. He felt it would be better to concentrate on the Vine Field project first, with a view to progressing work at the Cunnigar Woods afterwards. Matter left with C'llr Neil James to develop proposals for consideration at a future meeting.

0799 - Discussion of any works needed as a result of the most recent playground inspection report for The Close Field Playpark

C'llr Neil James had looked at the play equipment with C'llr Spilsbury. It was noted that there were seven medium risk items noted on the report. Action was proposed to address these as follows :

- 1) Carousel – This had been attended to by P.C.C., with a plywood repair, and should probably be downgraded to low risk as a result. Nothing more was felt to be needed at present. A fibreglass repair could be considered in the future if needed.
- 2) Fence (actually swing gate) – It was noted that this needs lifting up. As it is tack-welded onto the post, it was agreed for C'llrs Neil James and Spilsbury to contact P.G.S. for a quotation to fix it.
- 3) Quarter pipe – This was down to a couple of broken rivets. P.G.S. to be invited to quote for a repair as for (2) above.
- 4) Rocker see-saw – Pivot pin worn. C'llrs Neil James / Spilsbury to ask P.G.S. to remove, modify, make more substantial, and replace.
- 5) Seating tarmac area x 2 – wooden slats have been burnt through. C'llr Neil James undertook to price up some composite beams, and personally undertake the replacement.
- 6) Site – no fencing between areas of equipment – 13m of fencing required. C'llrs Neil James and Spilsbury to ask P.G.S. to quote for fencing, for subsequent consideration by Members.
- 7) Swing 1 bay 2 cradle seats – are no swings there. Clerk to ask Neil McCarthy to replace the swings (proposer C'llr Neil James, seconder C'llr Philpott). C'llr Philpott suggested placing notice on the public online spaces to make residents aware of the cost of replacement, which would run into many hundreds of pounds. She undertook to place a notice on the Facebook page. Clerk to place notice on the webpage.

0800 - Review of dispensations for C'llrs Morgan, Warlow and Pratt not to attend meetings.

Members resolved to renew the dispensations, with a further review in six months (proposer C'llr Philpott, seconder C'llr Neil James). Clerk to notify C'llrs Morgan, Warlow and Pratt accordingly.

0801 - Discussion of possible footpath provision between Bulford Road and new roundabout.

Based on the comments made by a local resident to C'llr Neil James' wife, and taking into account comments made by C'llr Morgan, it was left for C'llr Rowlands to take the matter up with P.C.C. again.

0802 - Discussion of W.G. consultation on powers to trade of qualifying councils.

Members had no comments to make.

Any other business

0803 - Litter-picking. C'llr Neil James mentioned that children from the school had been seen out litter-picking, and felt this should be commended. The Clerk undertook to send a letter to the school accordingly.

0804 - The Close Field playpark. Members reported broken glass in the playpark (behind the skateboard equipment). Clerk to contact P.C.C. and ask for this to be removed.

0805 - Rubbish bin at entrance to Glebelands. Possible additional bin provision at this location to be tabled for discussion in June.

The meeting concluded at 9-50pm.

Next scheduled meeting – Monday 14th June 2021.

Signed.....Chairman

Date.....
